

## **Volunteer Position Description:**

### **Board Development Committee**

**Purpose:** The major responsibility of the Board Development Committee is to present a slate of nominees for the officers, members of the Board of Directors, succeeding Board Development Committee and Delegates to the National Council Session of GSUSA and to recommend names for committees and task groups. The group may serve the Board and its committees on a consultation basis if it is determined that it is in the best interests of the corporate membership body, namely the Council, to which it is accountable.

**Composition:** The Board Development Committee shall be composed of seven (7) to nine (9) members, at least three (3) of whom shall be members of the Board of Directors and at least four (4) to six (6) of whom shall not be members of the Board of Directors, and the CEO of the Council, who shall serve as an ex officio nonvoting member.

#### **Commitment To:**

- GSCB

**Duration:** Board Development Committee members shall be elected by ballot in accordance with Article V of the GSCB Bylaws for a term of three (3) years or until their successors are elected and assume office. The term of office shall begin at the close of the Council Annual Meeting. No individuals shall serve more than two (2) consecutive terms as a members of the Board Development Committee.

#### **Responsibilities & Duties:**

- To solicit and recruit candidates for elected positions in the Council.
- To provide to the membership a single slate for all positions for election, including officers, directors, and Board Development Committee members.
- To provide to the membership, in accordance with the time frame established by GSUSA, a single slate of Delegates and Alternates to the National Council Session of GSUSA.
- To develop in conjunction with the Board of Directors:
  - Board orientation and education materials;
  - Board development materials;
  - Methods for identifying needed skills and talents for the Corporation Board of Directors and committees;
  - Methods for succession planning; and
- Board annual self-assessment materials.
- To conduct Board orientation and Board development training sessions as needed and/or as directed by the Board of Directors.

#### **General Requirements:**

- Current membership with Girl Scouts of the Chesapeake Bay
- Successfully completed the volunteer screening process, including background checks, training, and additional steps, as necessary
- Ability to think strategically and focus on the future of the Girl Scout Movement
- Experience and/or interest in policy-influencing and policy making positions
- Demonstrated knowledge and understanding of the workings of Girl Scout councils and the Movement
- Ability to analyze issues from a national as well as council perspective. National Council actions and decisions have Movement-wide implications

- Commitment to attending council and GSUSA training sessions to be as informed as possible about the issues and democratic process utilized at the National Council Session
- Willingness to support all the decisions of the National Council and to educate council members about the decisions made
- Maintain confidentiality
- Access, ability, and willingness to utilize technology, including an active email address
- Behave in a manner that upholds the Girl Scout Promise & Law in all interactions with the public, Girl Scout members, and GSCB staff

By accepting any volunteer position with Girl Scouts of the Chesapeake Bay, I accept and agree to abide by the Girl Scout Promise and the Girl Scout Law. I will respect and maintain the confidentiality of all privileged information related to Girl Scouts, its girl and adult members, volunteers, and staff, while serving as a volunteer.