

Submit three copies of this form to the Service Unit Outdoor Program Consultant (OPC) for approval. Once approved, only the OPC may submit this form to the Newark Resource Center one month prior to field trip. GSCB **strongly recommends** that the Troop purchase Girl Scout insurance for non-members. Insurance is required for any activity of three or more nights. Please contact the GSCB Camp Registrar to receive insurance forms, or go to our website, www.GSCB.org, and look under "forms/publications". Allow one month for processing. Field Trip applications are not required to attend GSCB sponsored events.

Field Trips Requiring GSCB Approval

- Any activity requiring certificates of insurance (for bus/van/car rental or charter only. Please attach a copy of the signed contract).
- Activities lasting three or more nights.

Note: Complete a Troop Camping Application (202-PM) for field trips involving any camping activity on GSCB-owned property or any activity involving outdoor cooking fires.

Adult in charge _____ SU # _____ Troop # _____

Home address _____
Street address

City _____ State _____ Zip _____

Day phone _____ Cell phone _____

Email (please print clearly) _____

Emergency Contact Person: _____

Day phone _____ Cell phone _____

Participant Information: Number of registered participants (please estimate) _____

_____ Daisy _____ Brownie _____ Junior _____ Cadette _____ Senior _____ Ambassador
 _____ Female adults _____ Male adults Are non Girl Scout members attending? Yes No

Trip Destination

Date _____ Time _____

Name of destination _____

Address _____

Phone _____ Mode of transportation _____

Purpose of trip _____

Activities planned _____

Required Adults Attending:	Name	Phone	Expiration date
First Aid/CPR	_____	_____	_____
Outdoor Certified	_____	_____	_____
Lifeguard/WSI	_____	_____	_____
Other Education/Certification	_____	_____	_____

As the adult in charge, I have read the sections of *Safety Activity Checkpoints* pertaining to this activity. The appropriately educated adults will accompany the Troop on this activity.

Signature of Troop Leader _____ Date _____

Signature of Outdoor Program Consultant (OPC) _____ Date sent to NRC _____

GSCB approval _____ Date _____

GSCB non-approval and explanation _____ Date _____

Please make a copy for your records.

