



Girl Scouts®

Girl Scouts of the Chesapeake Bay Council, Inc.

Field Trip

Application

Submit this form to the Service Unit Outdoor Program Coach for approval. Once approved, only the OPC may submit form to the Newark Resource Center one month prior to field trip. The Council **strongly recommends** that the Troop purchase Girl Scout insurance for non members. Insurance is required for any activity of three or more nights. Please contact the Council Camp/Event Registrar to receive insurance forms, or go to our website, **GSCB.org**, and look under "forms/publications". Allow one month for processing. Field Trip applications are not required to attend Council sponsored events.

Field Trips Requiring Council Approval

- Any activity requiring certificates of insurance (*for bus/van/car rental or charter only. Please attach a copy of the signed contract*).
- Activities lasting three nights or more.

Note: Complete a Troop Camping Application, form 202-PM, for field trips involving any camping activity on Council-owned property, or any activity involving outdoor cooking fires.

Adult in charge _____ SU # _____ Troop # _____

Home address _____
Street address

City _____ State _____ Zip _____

Day phone _____ Cell phone _____

E-mail (*please print clearly*) _____

Emergency Contact Person: _____

Day phone _____ Cell phone _____

Participant Information: Number of registered participants (*please estimate*) _____

_____ Daisy _____ Brownie _____ Junior _____ Cadette _____ Senior _____ Ambassador

_____ Female adults _____ Male adults Are non Girl Scout members attending? Yes No

Trip Destination

Date _____ Time _____

Name of destination _____

Address _____

Phone _____ Mode of transportation _____

Purpose of trip _____

Activities planned _____

Required Adults Attending:	Name	Phone	Expiration date
First Aid	_____	_____	_____
Outdoor Certified	_____	_____	_____
Lifeguard/WSI	_____	_____	_____
Other Education/Certificate	_____	_____	_____

As the adult in charge, I have read the sections of *Safety Wise* pertaining to this activity. The appropriately educated adults will accompany the Troop on this activity.

Signature of Troop Leader _____ Date _____

Signature of Outdoor Program Consultant (OPC) _____ Date to NRC _____

Council approval _____ Date _____

Council non-approval and explanation _____ Date _____

