



Family Partnership Manager Position Description

- Position:** Family Partnership Manager
- Mission Statement:** Girl Scouting builds girls of courage, confidence and character, who make the world a better place.
- Purpose:** To provide a link between GSCB and Girl Scout families that promotes awareness of GSCB's needs. The Service Unit Family Partnership Manager will be a role model of grassroots philanthropy
- Responsible To:** Service Unit Manager in consultation with GSCB's Fund Development Department
- Term of Appointment:** One year
- Requirements:**
- Membership in GSUSA
 - Complete educational sessions as required for the position
 - Complete volunteer application or renewal application annually
 - Knowledge of or willingness to learn about the Girl Scout Program
 - Ability to recruit and direct qualified adult volunteers representing the diversity of the total community
 - Ability or skills that will further enhance the delivery of the Girl Scout Program
 - Successfully complete the online background check
 - Interact with all people in a positive manner
 - Access, ability and willingness to use the internet, email and new technologies

Principle Duties:

- Contributes personally to the Family Partnership Campaign
- Attends Service Unit Family Partnership educational sessions
- Develops and implements at least one event to benefit the Family Partnership Campaign to be held within the membership year
- Ensures that Family Partnership is on the Service Unit meeting agenda and promoted at every meeting
- Sends all event proceeds and donations to the GSCB in timely manner
- Participates in the Family Partnership evaluation
- Contribute toward the effectiveness of GSCB Affirmative Action/Equal Employment Opportunity guidelines by ensuring that all activities reach out to all racial/ethnic/diverse groups and provide equal access. Acquire working knowledge and understanding of affirmative action and exhibit a non-discriminatory attitude in all internal and external working relationships
- Provide support for GSCB Fund Development, United Ways/Fund and Family Partnership

I have read and understand the responsibilities as stated in this job description and agree to perform them to the best of my ability.

Signature: _____ Date: _____