



SU Cookie Booth Coordinator Self-Assessment

The Service Unit Cookie Booth Coordinator Self-Assessment form is used by the Service Unit Cookie Booth Coordinator in partnership with the Service Unit Manager at the end of the program year. The purpose is to assess the comfort level with the position in order to determine the needs for specific educational sessions.

Please evaluate yourself on the items below:

1. Have you taken the necessary educational sessions for this position? __Yes __ No When: _____

2. Have you completed the online background check? Yes No

3. What are three things that you have mastered this year?

4. What are three things that you would like to put more emphasis on?

5. Please list the areas in which you feel that you still need assistance.

6. Other positions you would like to experience.

Please rate yourself 1 to 5 (1 = Not At All; 5 = Quite Well) I am able to:

- ___ Set goals
- ___ Be knowledgeable of Cookie Program and Cookie Booth procedures
- ___ Assist in educating Troop Leaders and Troop Cookie Program Managers
- ___ Develop a list of potential Cookie Booth locations in the Service Unit
- ___ Encourage all Troops to conduct Cookie Booths
- ___ Complete and submit all paperwork by deadline
- ___ Ensure that Troops are aware of proper Cookie Booth etiquette
- ___ Attend Service Unit and Service Team meetings
- ___ Contact local merchants to request locations and times for Booths
- ___ Develop and distribute master chart of all Cookie Booths
- ___ Coordinate with other Service Unit Booth Coordinators
- ___ Encourage Troops to conduct GSCB sponsored Cookie Booths
- ___ Encourage and assist all six Girl Scout Pathways to participate in Cookie Booth Sales
- ___ Problem solve
- ___ Interpret GSCB and National policies
- ___ Promote GSCB and National programs
- ___ Follow-up
- ___ Communicate (oral and written)
- ___ Ensure that Girl Scouting is offered to all girls
- ___ Promote retention of girls
- ___ Promote retention of adults

