

APPLICATION FOR EMPLOYMENT IN THE GIRL SCOUTS OF THE CHESAPEAKE BAY COUNCIL

This council is an equal opportunity employer and shall not discriminate in its employment consideration on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, disability, age, and veteran status or other legally protected characteristic.

Personal Data													
Last Name			First Name			Middle Name or Int.			Cell Phone No.				
Present Address (Number and Street)					City				State		Zip Code		
Your e-mail address													
Position Desired													
Position/Type of Work Desired		<input type="checkbox"/> Seasonal	<input type="checkbox"/> Temporary		<input type="checkbox"/> Full Time		<input type="checkbox"/> Part Time			Date Avail		Salary Desired	
Source of Referral:		Agency (name)				Employee							
						Other							
Publication (name)													
Willing to Travel?		How Often?			Willing to Relocate?			Do you have relatives employed by GSUSA or a Girl Scout Council?					
		Yes		No	25%	50%	100%		Yes	No	Yes	No	
Have you ever been employed by GSUSA or a Girl Scout Council?								Yes		No			
Dates:				Council Name:									
Employment History													
Present or Last Employer													
Name of Employer						Title or Position							
Address				City		State	Zip Code		Phone				
Employment Dates (Month and Year)						Supervisor's Telephone No.							
From:				To:									
Name and Title of Immediate Supervisor						Reason for Leaving							
Description of Duties:													
Previous Employer													
Name of Employer						Title or Position							
Address				City		State	Zip Code		Phone				
Employment Dates (Month and Year)						Supervisor's Telephone No.							
From:				To:									
Name and Title of Immediate Supervisor						Reason for Leaving							
Description of Duties:													

Previous Employer

Name of Employer		Title or Position		
Address	City	State	Zip	Phone
Employment Dates (Month and Year)		Supervisor's Telephone No.		
From:	To:			
Name and Title of Immediate Supervisor		Reason for Leaving		
Description of Duties:				

Previous Employer

Name of Employer		Title or Position		
Address	City	State	Zip Code	Phone
Employment Dates (Month and Year)		Supervisor's Telephone No.		
From:	To:			
Name and Title of Immediate Supervisor		Reason for Leaving		
Description of Duties:				

Education

High School Graduate or General Education Degree (GED) Awarded?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If no, list the highest grade completed:			

College and Higher Education

Name and Location	Did you graduate?		Degree	Major, Subject or # of Credit Hrs.
	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	Yes		
	<input type="checkbox"/>	No		
	<input type="checkbox"/>	Yes		
	<input type="checkbox"/>	No		
	<input type="checkbox"/>	Yes		
	<input type="checkbox"/>	No		

Skills

Please check all that apply: <input type="checkbox"/> Microsoft Office: Word <input type="checkbox"/> Excel <input type="checkbox"/> Publisher <input type="checkbox"/> Outlook <input type="checkbox"/> Power Point <input type="checkbox"/> Sharepoint				
Please describe any additional training, skills, accomplishments, or certifications, including military service, you feel maybe helpful to the position for which you are applying:				

Statement

Please explain briefly why you are interested in working for the Girl Scouts of the Chesapeake Bay Council.

References

Please indicate if schooling or employment was under another name.

Name:

Please list three professional references who are familiar with your qualifications and/or experience.

Name	Profession and Employer	Area Code & Tel. No.		Address
		W		
		H		
		W		
		H		
		W		
		H		

I hereby authorize you to check all my educational and professional references. I further authorize these references to release to you all pertinent information that they may have about me.

Are you legally eligible for employment in the U.S.? Yes No

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the Council at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee. I also understand that I am submitting this application to become an employee of the Girl Scouts of the Chesapeake Bay Council and not GSUSA.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references and satisfactory completion of a probationary period.

Signature _____ Date _____

Please email the completed application to
Careers@cbgsc.org