

Job Title: Summer Camp Kitchen Staff -
Seasonal

Location: Camp Todd – Denton, MD

Department: Outdoor Program

Reports To: Program Coordinator/Camp
Director

FLSA: Exempt Nonexempt X

Position Summary

Kitchen Staff primary role is working as a team to provide food service for overnight camp. The kitchen staff is responsible for daily prepping, cooking, serving and cleaning up all camp meals in the dining hall following food safety practices.

Essential Duties and Responsibilities

- Prepare, cook and serve camp means as outlined in the camp menu and cookbook.
 - With the assistance of the Camp Director, maintain stock of kitchen food and supplies.
- Maintain high standards of health and safety in all aspects of food service.
 - Follow all food service guidelines and safety procedures.
 - Wash, clean and sanitize kitchen dishes, workspaces and equipment.
 - Ensure all meals are prepared following allergens and dietary restrictions as directed by the Camp Director.
 - Manage water cooler supply and refills.
 - Be alert to camper and staff needs and assist them with personal and/or health problems and discuss with the Camp Director when appropriate.
 - Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.
- Participate as a member of the team to create, deliver and engage in the camp programming.
- Be a role model to campers and staff in your attitude and behavior.
 - Follow and uphold all safety and security rules and procedures.
 - Set a good example to campers and others regarding general camp procedures and practices including sanitation, schedule, and sportsmanship.

- Performs other duties as assigned.

Competencies and Areas of Expertise May Include:

- Understand the developmental needs of youth.
- Ability to relate to youth and adults in a positive manner.
- Ability to interact with all age levels and developmental needs.
- Demonstrate knowledge and skills in program areas assigned.

Physical Demands:

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.

- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- Physical requirements prolong standing, bending, stooping, walking long distances, hiking, climbing, and stretching. Requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight. Ability to lift to 50 lbs.
- Willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.

Direct Reports: None

Education and/or Experience

- Must be 18 years of age or high school graduate.
- Must obtain or have willingness to obtain certification in First Aid/CPR/AED.
- Must obtain or have willingness to become certified in ServSafe Food Handler.
- Must submit health history prior to first day of work.
- Must be able to pass all federal, state and GSCB required background checks.
- Prior food service and or camping experience is preferred

The Following Requirements Apply to All Positions

- Become a registered member of the Girl Scouts of the United States of America.
- Have working knowledge of the Girl Scout philosophy and program, and be committed to the Girl Scout mission.
- Make camper and coworker safety a paramount focus, following all summer camp procedures, Girl Scout Safety Activity Check Points and ACA standards.
- Cope with stressors and demands that are associated with the job and/or the work environment so that acceptable and defined levels of performance and overall contribution are maintained as communicating all needs and concerns with superiors for the best support.
- Adaptable and flexible work environment including but not limited to working additional hours (nights and weekends) as business needs may require, handling more than one task concurrently and, easily adapting to new assignments, systems, and processes.
- Possess a valid Driver's License and have regular access to a reliable vehicle.
- While all these continuing responsibilities apply to all jobs in Girl Scouts, the specific ways in which they apply, vary from job to job.

Exposures and Environment Conditions

- Live on site at Camp Todd in Denton, MD during training weeks and camp weeks.
- Work during the overnight camp weeks, will require working irregular or extended hours into evenings and weekends.
- Operate with daily exposure to various weather conditions and animals such as bugs, snakes, bats, raccoons, and other wilderness animals common to the area.
- While performing the duties of this job, the employee may sit or stand for prolonged periods of time, walk at a brisk pace on uneven terrain and climb stairs. The employee will work in the outdoors, which includes regular exposure to heat and humidity during overnight camp.