

Volunteer Position Description:

Archery Instructor

Purpose: To create training opportunities for fellow volunteers and prospective junior facilitators to become qualified to facilitate archery activities for girl members.

Commitment To:

- Volunteers
- Service Unit
- Your Community
- GSCB

Duration: Three years in accordance with USA Archery Level 2 Instructor training and contingent upon meeting the facilitation requirements outlined below.

Responsibilities & Duties:

- Serve as an Instructor for Archery Facilitators
- Provide education around proper technique and stance, safety precautions, handling equipment, and how to prepare for an archery activity
- Ability to demonstrate proper technique for archery activities
- Teach facilitators to delegate reasonable tasks to Junior Facilitator to help them build confidence and knowledge in how to be an effective facilitator
- Adhere to all safety requirements outlined in Safety Activity Checkpoints
- Follow all GSCB policies and procedures and inform facilitators of these policies and procedures
- Complete necessary forms including property rentals and Incident Reports (when necessary) and instruct facilitators on how to find and complete them
- Educate facilitators and fellow volunteers on your role and refer them to training if they are interested in becoming an Archery Instructor
- Care for equipment and report any issues to GSCB via Member Care
- Adhere to GSCB in person training structure when facilitating training

Training Requirements:

- Complete online and in person training to comply with American Camp Association (ACA) Training Requirements that were developed with USA Archery that GSCB is held accountable to with ACA accredited camps.
- Demonstration of skills and program leadership to current instructor.
- Renewal of training on a tri-annual basis in accordance with USA Archery requirements.

General Requirements:

- Be a registered girl scout volunteer
- Have an active background check
- Behave in a manner that upholds the Girl Scout Promise & Law in all interactions with the public, Girl Scout members, and GSCB staff.
- Be punctual when arriving to events where you are serving as an Instructor
- Access, ability, and willingness to utilize technology, including an active email address.
- Provide feedback regarding the Archery training process and your experience as an Instructor to drive annual updates and improvements to the experience

By accepting any volunteer position with Girl Scouts of the Chesapeake Bay, I accept and agree to abide by the Girl Scout Promise and the Girl Scout Law. I also understand that as an Archery Instructor, there is no cost to me to complete the training. I understand that there is an expectation for me to complete at least two annual trainings for facilitators and that I will be provided opportunities to do so. Additionally, I understand that I may be asked to facilitate for non-Girl Scout or non-GSCB groups.