

## **Volunteer Position Description:**

### **Service Unit Fall Product Champion**

**Purpose:** To promote, coordinate and advocate the Fall Product Program within an assigned Service Unit in partnership with the Volunteer Support and Product Program Teams.

**Commitment To:**

- Service Unit Team
- Service Unit Volunteers
- Girl Members
- GSCB

**Duration:** Upon successfully completing a one-year appointment, you will have the option for reappointment of your role upon mutual agreement between yourself, Service Unit Manager, and council staff.

**Responsibilities & Duties:**

- Serve as a key member of the Service Unit Team and as a liaison between the Product Program and Volunteer Support Team to facilitate the Fall Product Program.
- Attend annually appropriate Product Program training.
- Help support volunteers, specifically Troop Product Champions, to carry out Product Program Responsibilities, answering questions, and ensuring deadlines are met.
- Advocate troop and girl participation in all aspects of Product Programs.
- Partner with fellow Service Unit Product Program volunteers to successfully execute on all components of the Fall Product Program.
- Assist in Service Unit Training for fellow volunteers in Product Program responsibilities, including, but not limited to administration of sale, delivery, rewards, and technology.
- In partnership with the Product Program Team, arrange for local delivery of product and rewards.
- Meet deadlines as they relate to all aspects of program.
- Follow all processes and procedures, as dictated by Girl Scouts of the USA and Girl Scouts of the Chesapeake Bay.

**Training:**

- 200 Fall Product Program Overview
- 200 Fall Product Program for Service Unit Champions

**Requirements:**

- Current membership with Girl Scouts of the Chesapeake Bay.
- Successfully completed the volunteer screening process, including background checks, training, and additional steps, as necessary.
- Maintain confidentiality.
- Access, ability, and willingness to utilize technology, including an active email address.
- Behave in a manner that upholds the Girl Scout Promise & Law in all interactions with the public, Girl Scout members, and GSCB staff.
- Provide the requested feedback surrounding the facilitation and execution of Product Program.

By accepting any volunteer position with Girl Scouts of the Chesapeake Bay, I accept and agree to abide by the Girl Scout Promise and the Girl Scout Law. I will respect and maintain the confidentiality of all privileged information related to Girl Scouts, its girl and adult members, volunteers, and staff, while serving as a volunteer.