

Volunteer Position Description:

Small Craft Instructor

Purpose: To create training opportunities for fellow volunteers and prospective junior facilitators to become qualified to facilitate small craft activities for girl members.

Commitment To:

- Volunteers
- Service Unit
- Your Community
- GSCB

Duration: Instructor privileges do not expire when providing two trainings annually. If this requirement is not met, Instructor will need to instruct facilitators under supervision of an active Instructor to re-earn the Instructor credential.

Responsibilities & Duties:

- Serve as an Instructor for Small Craft Facilitators
- Provide education around proper technique, safety precautions, water hazards, and how to prepare for a Small Craft Facilitator training
- Ability to demonstrate proper technique for each small craft activity and follow in person curriculum set by GSCB
- Teach facilitators to delegate reasonable tasks to both Junior Facilitators and Qualified Assistants
- Adhere to all safety requirements outlined in Safety Activity Checkpoints and ensure they are clear to facilitators
- Follow GSCB policies and procedures and inform facilitators of these policies and procedures
- Complete necessary forms including Float Plans and Incident Reports (when necessary) and instruct facilitators on how to find and complete them
- Educate facilitators and fellow volunteers on your role and refer them to training if they are interested in becoming a Small Craft Instructor
- Care for equipment and report any issues to GSCB via Member Care or the check-out portion of the float plan
- Adhere to GSCB in person training structure when facilitating training

Training Requirements:

- Previous GSCB Boating Facilitator with 2 years or 24 hours experience
- Complete the Small Craft Facilitator online and in person training to comply with GSUSA Small Craft Safety Training Requirements that GSCB is embracing.
- Demonstration of skills and program leadership to current instructor
- Refresher training on an as-needed basis as determined by council

General Requirements:

- Be a registered girl scout volunteer
- Have an active background check
- Behave in a manner that upholds the Girl Scout Promise & Law in all interactions with the public, Girl Scout members, and GSCB staff.
- Be punctual when arriving to events where you are serving as an Instructor
- Access, ability, and willingness to utilize technology, including an active email address.
- Provide feedback regarding the Small Craft training process and your experience as an Instructor to drive annual updates and improvements to the experience

By accepting any volunteer position with Girl Scouts of the Chesapeake Bay, I accept and agree to abide by the Girl Scout Promise and the Girl Scout Law. I also understand that as a Small Craft Instructor, there is no cost to me to complete the training. I understand that there is an expectation for me to complete at least two annual trainings for facilitators and that I will be provided opportunities to do so. Additionally, I understand that because a hybrid training model is a new process, there is not a test out option.